

VIRGINIA:

At a regular meeting of the King George County Service Authority Board of Directors, held on Tuesday, the 9th day of November 2021 at 5:30 p.m. in the Revercomb Building Board Room at 10459 Courthouse Drive, King George, Virginia:

PRESENT: Annie Cupka, Chairman
James Morris, Vice-Chairman
Cathy Binder, Member
Carrie Cleveland, Member
Allen R. Parker, Jr., Member
Chris Miller, County Administrator/Interim General Manager

REMOTE: Matthew Britton, Deputy County Attorney

0:00:08.5 Madam Chair: I hereby call to order this meeting of the King George County Service authority board of directors. I wanna apologize once again to everyone here in the audience, as well as those who are now able to hear and see us online, we experienced some technical difficulties that resulted in a delayed start of the meeting. And with that, Mr. Parker will lead us off with the invocation followed by the Pledge of Allegiance by Mr. Miller. Please stand.

ALL: [Invocation and Pledge of Allegiance]

0:01:15.4 Madam Chair: Thank you, gentlemen. Mr. Miller, do we have any amendments to the agenda?

0:01:20.6 Chris Miller: No, ma'am.

0:01:20.6 Madam Chair: Thank you. Public comment. Comments will be limited to three minutes per person in order to afford everyone an opportunity to speak. If comments relate to a specific public hearing item, we ask that you offer those comments at the time of the public hearing; and as a reminder, please state your name and address prior to providing your comment. Do we have anyone here in the audience wishing to provide public comment? Alright, seeing none. Mr. Dines, do we have anyone online wishing to provide public comment? Alright. Directors, did anyone receive correspondence wishing to be read into the record? No. Alright, I'll now close public comment and I'll move on to reports of members of the board. Mr. Parker?

0:02:10.2 Allen Parker: I just wanna thank the members of the service authority, they went above

and beyond for one of the ladies out in Hopyard, she's having issues that are unrelated to the service authority's sewer lines, but they went above and beyond helping her to make sure that our lines weren't the issue.

0:02:29.9 Madam Chair: Thank you, sir. Mr. Morris?

0:02:32.3 James Morris: Yes, ma'am. I received a phone call from Supervisor Stonehill, after the Freelance Star article about our safe water grant from the state. He had some questions and was looking for some general information and I got him up to speed on all that.

0:02:52.4 Madam Chair: Very Good. Ms. Binder?

0:02:53.4 Cathy Binder: No, report, thank you.

0:02:57.8 Madam Chair: Ms. Cleveland?

0:02:57.9 Carrie Cleveland: No report.

0:03:00.0 Madam Chair: Thank you. And I too wanna express my thanks to the service authority staff again, as Mr. Parker stated for assisting the customer in Hopyard, thank you very much for that. And we'll move on to consent agenda. Do I have a motion?

0:03:16.0 J. Morris: I make a motion. We accept the consent agenda as presented.

0:03:20.3 A. Parker: Second.

0:03:22.0 Madam Chair: All those in favor say 'aye'.

0:03:23.1 C. Binder: Aye.

0:03:23.7 C. Cleveland: Aye.

0:03:24.2 J. Morris: Aye.

0:03:24.3 A. Parker: Aye.

0:03:24.4 Madam Chair: Chair votes 'aye'. Motion carries. Alrighty. Report from County Attorney. Mr. Britton, can you hear us, Sir? Mr. Britton once again, can you hear us, sir? Mr. Miller, could you send him a message? Ask him if he has any items for his county attorney report, please. Alright, thank you. Mr. Britton, it's my understanding you do not have any items for your county attorney report, and I appreciate your patience. We'll move on to approval of the service authority CIP action item SA 1105. Mr. Miller?

0:05:13.1 C. Miller: Yes, ma'am. Thank you. As you recall at the last meeting, the last board meeting, we had a presentation and a discussion about the service authority, the financial condition of the service authority, that was provided by the folks from Davenport and Associates, and also in that presentation was a discussion of some of the proposed items for the 22/26 CIP, and some of these were obviously together by Mr. Weakly before he left. And so you have seen these in some

capacity at the last meeting. There are some additions, and I was hoping to get this on here so that we can get to work on some of these items.

Gratefully, you gave us this authority to go ahead on the Purkins Corner Wastewater Treatment Plant decommissioning to start the engineering phase with an RFP, and that process is in works right now. So you can see when you look at the proposed CIP, it was there. There it is. There are a total of a little over 3 million dollars worth of projects in FY '22. The large increase in FY '23 is because of the 5 million dollar Water Resources Project. Remember that that is a grant, and so there would be revenue that would offset that cost. We will incur costs as we go along, and then we will be reimbursed on a cost-incurred basis.

The decommissioning of Purkins is scheduled will be a three-year project. \$600,000 in this current fiscal year, 1,500,000 in '23, and then 1,500,000 in '24. And I think that one of the things that has been asked of me is when we do the work on the decommissioning, are we gonna be doing work simultaneously with making water connections and sewer connections to Hopyard, and the answer would be yes. That would be something that we will include in our RFP that is out, but also something that we would wanna make sure that we have the adequate coverage for that. So you can see that the item that says water system interconnections, that would be what that's gonna account for.

There are a couple of new projects that I did run by Kyle and the folks at Davenport to make sure that we could get some equipment. One is a used dump truck for about \$50,000. That's in the FY '22 capital budget. And then in '23, we have two projects... Or two equipment purchases. One is a vac/pump truck, and that's \$325,000. Those are maxed numbers. Those are not things that we're necessarily in saying that they're gonna... That it's gonna rise up to be that amount, but it is something that would be... We would want you to know about. We also have a Ditch Witch/Vac Pressure excavating trailer at \$115,000 in next year's budget as well. So those are the only differences that exist in what you saw at the last meeting.

0:08:56.1 Madam Chair: Thank you, Mr. Miller. Questions from directors?

0:09:01.0 C. Binder: Madam Chair.

0:09:02.2 Madam Chair: Go ahead, Ms. Binder.

0:09:04.2 C. Binder: Okay. I have a question on Hopyard Farm upgrades. I just wanna make sure... So when we made the upgrades to bring Purkins Corner there, is it also at the same time to do the upgrades to that Oakland Park eventually could be... 'Cause I see it in 2024, but it would make sense to do the upgrades so both of them come at the same time.

0:09:26.7 C. Miller: It was presented to me that you would concentrate first on Purkins Corner. Oakland Park is still in a good... I don't know if I wanna use the word good shape, but it is in a place where you can operate without all the problems, so I think that was why Mr. Weakly had phased it the way he phased it, I don't know. Travis, were you involved in any of this? Or Dean, did you...

0:10:04.5 C. Binder: You are correct, Dean. I didn't phrase it properly, understanding that...

0:10:09.5 C. Miller: Thank you.

0:10:11.5 C. Binder: So they will be done that way so that it...

0:10:14.9 C. Miller: Definitely. We would time it and do it in a way that would take care of that need that you're talking about.

0:10:20.6 C. Binder: Right, I just think that would be the more cost-effective, to do it at the time when you're doing one, as opposed to doing it two years down the line.

0:10:30.4 C. Miller: Yes.

0:10:30.5 C. Binder: Thank you.

0:10:32.4 Madam Chair: Ms. Cleveland? Thank you. Mr. Morris? Mr. Parker? Alright, I don't have any questions. So with that, I'll entertain a motion.

0:10:47.6 J. Morris: I make a motion that we accept the proposed service authority, 2022 to 2026, capital improvement project as presented.

0:11:00.3 C. Binder: Second.

0:11:03.7 Madam Chair: Friendly amendment. Can we say adopt? Adopt.

0:11:08.9 J. Morris: Okay. Adopt.

0:11:10.7 Madam Chair: Yeah. Adopt. Thank you.

0:11:12.4 C. Binder: I'll second that.

0:11:12.5 Madam Chair: Thank you. All those in favor, say aye.

0:11:13.2 C. Binder: Aye.

0:11:14.8 C. Cleveland: Aye.

0:11:14.9 J. Morris: Aye.

0:11:14.1 A. Parker: Aye.

0:11:15.2 Madam Chair: Any opposed? Chair votes aye, motion carries. Alright. General managers report. Mr. Miller.

0:11:25.9 C. Miller: Alright, let's see what we have up there. Alright. So there are four or five things, I guess. One is we have a meeting with our VACORP rep scheduled for Monday. As you recall, I've been talking in previous general managers reports about the fact that we had a representative from VACORP, which is our workers comp, come and do an assessment of the facilities that we have with the service authority, and they're gonna discuss their findings. We're gonna involve all the upper brass, if you will, Dean and Patti and our two managers of water and maintenance. They'll be involved in the meetings. Amanda and myself will be there. We're also gonna bring in Dave Moody, our fire and rescue chief, to get him involved, 'cause there is gonna be some opportunities for some inner departmental training, if you will, especially in confined spaces,

'cause the fire department... Fire and rescue just completed that.

And we are in need of doing a lot of those kind of things, so there's gonna be a lot of things that are gonna be discussed. And the VACORP folks will also be providing us with an overview of training that will address some of these needs as well. So on the second item, 54 water and sewer residential connections sold year to date. Two of those were commercial water and sewer connections. That's some information that Ms. Norris-Barker provides. And we have total bills that were distributed this last September, 4,320. 4,320. And there were 233 turn-offs as of November 3rd, which was last Wednesday, and then Patti had also worked to set up 40 promises to pay and payment plans on that. I will inform you that the CARES Act money for this year is \$180. That's it. So not really much left to help anybody, but we'll let you also know that we did get notification, and we will have it at your next board meeting, for the award for the next round. What was it? 142, or something like that? 142,000. So that'll allow people to qualify for that, if they're still in that category where they need help. November employee anniversaries. Something I wanna provide on a monthly basis is just the employees that are celebrating anniversaries. Dee Pritchett, 15 years on the 16th next week with the service authority, and Dean, who's back there, Dean Hoagland, four years, celebrates it on the 20th. The last item I would mention is the status of the superseding consent order, and also the proposed consent order, so those are two consent orders. The first one is the superseding consent orders that you all took action. I think it was one of the things that Mr. Weakly did on his last actions here. We have complied with that consent order, done everything we needed to do on that, so I want to make sure you're okay with that. We had to clean up a little bit of some of our submissions to the DQ on that, and so they worked with us on that. The proposed consent order, we sent our response on the 5th of November, and we are just awaiting a response from the DQ on that. I'm certain that there will be some things that they come back on. Primarily one of the things that we asked for was an exemption from the civil penalty that they wanted to impose, and then also asking for alternatives to the infrastructure that they wanted us to put in at the Purkins Corner plant. So we'll see how it goes. We'll keep you apprised of that, and if anything of any significance comes on that.

0:15:52.1 Madam Chair: Thank you, Mr. Miller. Any questions of Mr. Miller from directors? Mr. Parker?

0:15:58.4 A. Parker: No questions, ma'am.

0:16:00.9 Madam Chair: Mr. Morris?

0:16:01.1 J. Morris: No questions.

0:16:02.7 Madam Chair: Ms. Binder? Ms. Cleveland?

0:16:05.2 C. Cleveland: No questions, just congratulations to the employee anniversaries.

0:16:12.4 Madam Chair: And I don't have any questions either, but I second that, and I see Mr. Hoagland is here in person. Thank you very much. Alright, with that, I will entertain a motion.

0:16:25.6 J. Morris: I move that the King George County Service Authority Board of Directors, convene in a closed meeting pursuant to Virginia Code Section 2.2-3711 (A)8, for the purpose of consultation with legal counsel employed or retained by a public body regarding a specific legal matter, requiring the provisions of legal advice from such counsel, and state code Section 2.2-3711 (A)1, regarding the assignment, appointment, performance, salaries, of specific public officers,

appointees, or employees, namely the Interim General Manager, General Manager, and Wage Border Manager positions. I invite the Interim General Manager, county attorney, county engineer, and Human Resources Director, because they are deemed necessary and/or their presence will regionally aid the Board in its consideration of the topics to be discussed pursuant to Virginia Code Section 2.2-3712 (F).

0:17:39.0 Madam Chair: Yes, he did. Do I have a second?

0:17:42.2 A. Parker: Second.

0:17:43.6 Madam Chair: All those in favor, say aye.

0:17:44.8 C. Binder: Aye.

0:17:44.9 C. Cleveland: Aye.

0:17:45.4 J. Morris: Aye.

0:17:45.9 A. Parker: Aye.

0:17:46.5 Madam Chair: Chair votes aye. Motion carries. We are in closed session.

[pause]

0:53:33.5 J. Morris: I move that the Service Authority Board of Directors return to public meeting and certify by vote that only public business matters lawfully exempted from open meeting requirements by Virginia law and only such public business matters as were identified in the motion convening the closed session meetings were heard, discussed or considered during the closed meeting.

0:53:56.7 C. Binder: Second.

0:54:00.0 Madam Chair: Each member, so certify.

0:54:02.0 A. Parker: Allen Parker, so certify.

0:54:02.0 J. Morris: James Morris, so certify.

0:54:04.4 C. Binder: So certify.

0:54:06.7 C. Cleveland: Carrie Cleveland, so certify.

0:54:08.7 Madam Chair: Ann Cupka, so certify. We are in open session. Do I have another motion please?

0:54:15.0 J. Morris: I make a motion. We adjourn until November 23rd, 2021 at 5-30 PM here in the boardroom.

0:54:21.3 A. Parker: Second.

0:54:23.7 Madam Chair: All those in favor say aye.

0:54:25.1 C. Binder: Aye.

0:54:25.7 C. Cleveland: Aye.

0:54:26.5 J. Morris: Aye.

0:54:26.6 A. Parker: Aye.

0:54:26.7 Madam Chair: Chair votes aye. Motion carries. We are adjourned.